



LANCASTER
CITY COUNCIL

Promoting City, Coast & Countryside

COUNCIL MEETING

Monday, 20 May 2019 - 6.30 p.m.
Morecambe Town Hall

Lancaster City Council welcomes members of the public to attend meetings. However, space in the public gallery is limited to 30 seats due to Fire Regulations. The seats are allocated on a first come, first served basis and no standing is permitted. If you require support in accessing the building, please contact Democratic Services on 01524 582132, or email democracy@lancaster.gov.uk

Kieran Keane,
Chief Executive,
Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Sir/Madam,

You are hereby summoned to attend a meeting of the Lancaster City Council to be held in the Town Hall, Morecambe on Monday, 20 May 2019 commencing at 6.30 p.m. for the following purposes:

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To receive as a correct record the Minutes of the Meeting of the City Council held on 10 April 2019 (previously circulated).

3. **DECLARATIONS OF INTEREST**

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

4. **ITEMS OF URGENT BUSINESS**

5. **ANNOUNCEMENTS**

To receive any announcements which may be submitted by the Mayor or Chief Executive.

6. **CITY COUNCIL ELECTIONS 2 MAY 2019** (Pages 1 - 14)

To consider the report of the Returning Officer setting out the results of the City Council elections held on 2 May 2019.

7. **SENIORITY OF MEMBERS** (Pages 15 - 16)

To consider the report of the Chief Executive, setting out the seniority of Members of the City Council following the elections.

8. **CONSTITUTION OF POLITICAL GROUPS** (Page 17)

To receive a list, compiled by Democratic Services, setting out the Political Groups constituted in accordance with the Regulation of the Local Government (Committees and Political Groups) Regulations 1990.

9. **ALLOCATION OF SEATS TO POLITICAL GROUPS** (Pages 18 - 22)

To consider the report of the Chief Executive.

10. **APPOINTMENT OF THE LEADER**

To receive nominations and elect the Leader of the Cabinet/Leader of the Council in accordance with the provisions of the Constitution set out below:-

“The Leader will be a Councillor elected for a two year term to the position of Leader by simple majority of the Council. In the event that only one nomination is put forward a vote will still be taken.”

11. **EXECUTIVE ARRANGEMENTS AND THE SCHEME OF DELEGATION TO OFFICERS** (Pages 23 - 44)

To consider the report of the Monitoring Officer.

12. **APPOINTMENT OF OVERVIEW AND SCRUTINY MEMBERS**

To receive nominations and appoint Councillors to serve on each of the following Overview and Scrutiny bodies in accordance with the political balance arrangements agreed at Item 9.

In accordance with the Council's Constitution, only non-Cabinet Councillors are entitled to vote on this item.

(a) Overview and Scrutiny Committee (9 Councillors)

(b) Budget and Performance Panel (9 Councillors)

13. **APPOINTMENT OF COMMITTEE MEMBERS**

To receive nominations and appoint Members to serve on the under-mentioned Committees in accordance with the political balance arrangements agreed at item 9. The number of Councillors on each Committee is shown in brackets.

- a) Planning Regulatory Committee (15)
- b) Licensing Committee (10)
- c) Personnel Committee (7)
- d) Appeals Committee (7)
- e) Audit Committee (7)
- f) Standards Committee (7)
- g) Council Business Committee (7)

h) Chief Executive Recruitment Committee (9)

14. **APPOINTMENT OF CHAIRS**

To receive nominations and appoint Chairs to each of the under-mentioned bodies noting that, in accordance with the Constitution, only non-Cabinet Members are entitled to vote on (a) and (b) below:-

- (a) Overview and Scrutiny Committee – ***shall not be member of the largest political group represented on Cabinet.***
- (b) Budget and Performance Panel – ***shall not be a member of the largest political group represented on Cabinet.***
- (c) Planning Regulatory Committee
- (d) Licensing Committee
- (e) Personnel Committee - ***recommended to include at least one Cabinet Member***
- (f) Appeals Committee
- (g) Audit Committee – ***shall not be a Member of Cabinet or Overview and Scrutiny***
- (h) Standards Committee
- (i) Council Business Committee
- (j) Chief Executive Recruitment Committee

15. **APPOINTMENT OF A VETERANS' CHAMPION** (Pages 45 - 46)

To receive nominations and appoint to the role of Veterans' Champion. Only non-Cabinet Members shall be nominated to this role which is for a four year term.

16. **APPOINTMENTS TO OUTSIDE BODIES, PARTNERSHIPS AND BOARDS** (Pages 47 - 60)

To consider the report of the Director of Corporate Services



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Chief Executive

Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ

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